DIGITAL SIGNATURE OPTION

Rand & Casey is now offering you the option to digitally sign your tax returns. If you are interested in this option, please let us know. You will need to make sure we have the following information:

- 1. Taxpayer's email address to be used for digital signing.
- 2. If you are married and filing a joint return, your spouse's email address.

Note: Both spouses cannot use the same email address for this process.

Each signer will receive an email with instructions and a link to digitally sign your tax return. Please note that the digital signature site uses third-party authentication. To access the site you will be required to answer several questions about your personal circumstances. The site will compare your answers to data it will have obtained from third-party sources such as credit bureaus. If for any reason you are unable to satisfy the authentication process, you will need to use a different method to send us your signed authorizations.

Once on the site, just follow the prompts. You will have the opportunity to review your tax returns before signing. You will also have the opportunity to download a copy of your returns from the digital signature site. If you have not already downloaded a copy of your returns, please do so. Once you have digitally signed your tax returns, we will file them electronically.